

If you are thinking of retirement you should know 3 things:

1. Please contact retirement (either KTRS or KRS) as soon as possible to inquire about retirement dates and options.
2. Please submit a retirement letter to Mr. Sutton requesting retirement **before the last day of school**. *(Note- Retirement paperwork will not be completed at Central Office until a retirement letter has been sent to Mr. Sutton)*
3. Please contact Sandy Garland (Certified) and Denise Perrin (Classified) to complete retirement and insurance paperwork **by April 1** if you plan to retire at the end of this school year and receive a June check.